

Walk-in-Interview for Empanelment of Faculty (CSE), Finance Officer and Intern (Technical /Non-technical) purely on Contract Basis(Adv. no.02/2026-27).

Terms & Conditions

1. **Panel and Contractual Deployment:** NIELIT Ajmer will create a panel for contractual deployment of Faculty (CSE), Finance Officer and Intern (Technical/Non-Technical). Candidates will be selected for deployment purely on a contract basis from the panel as and when required. The selected resource person from the panel will be deployed initially for a period of one year or till the tenure of the project, whichever is earlier.
2. **Eligibility:** Applicants are required to go through the eligibility criteria carefully and ascertain themselves regarding their eligibility before appearing for the interview.
3. **Interview and Document Verification:** The interview and document verification will be held on the same date. Applicants must bring all the original documents along with self-attested photocopies of marksheets/degrees/testimonials/post-qualification experience certificates (including the experience letter of the current place of working) and a valid photo ID on the day of the interview. Otherwise, they will not be allowed to appear in the interview. The cut-off date for calculating experience will be **17/08/2026**.
4. **Change in Interview Schedule:** In case of any change in the walk-in-interview date or timings for whatsoever reason(s), the same shall be displayed on the website of this Centre only.
5. **Responsibility of Candidate:** It will be the sole responsibility of the candidate to satisfy himself/herself regarding his/her eligibility with regard to the minimum essential qualification(s), post-qualification experience, age, etc., before submitting the prescribed Application Form, non-refundable fee, etc.
6. **Application Fee:** Application Fee (non-refundable) of **Rs. 250/- per application** is to be deposited through Net Banking/IMPS or through Demand Draft/UPI in favour of “**NIELIT Ajmer**” at the time of the Walk-in-Interview.

The candidates may deposit the application fee in the account of NIELIT, Ajmer, as per the following bank details:

Particulars	Details
Account Name	NIELIT, Ajmer
Bank Account Number	00000031753421943
Bank Name	SBI - ADB KEKRI
Bank IFSC Code	SBIN0003628

7. **Matching of Personal Details:** The applicants are advised to ensure that their Name, Date of Birth and Gender (if printed) on the essential qualification certificates and Aadhaar Card are identical. They must get the same corrected before applying for the post(s) advertised.
8. **Applications by Post/Courier:** The application form(s) of candidates received by post/courier shall neither be considered nor sent back.
9. **Canvassing:** Canvassing in any form may lead to cancellation of candidature.

10. **Eligibility and Selection:** The candidature of the candidates is subject to their eligibility regarding academic and professional qualifications, post-qualification experience, etc. Mere applying or appearing in an interview does not entitle the candidate to be eligible for selection/empanelment.
11. **Nature of Posts:** The post(s) advertised are purely contractual.
12. **Documents to be Attached:** Candidates are required to attach legible, self-attested copies of the following documents/certificates with their Application Form:
 - a. Matriculation/10th Class certificate showing Date of Birth.
 - b. Degree/Certificate of essential qualification which makes him/her eligible for applying for the post applied.
 - c. Degree certificate of higher educational qualification, if any.
 - d. Requisite post-qualification experience certificate(s), if required, clearly mentioning the starting and ending dates of employment, which makes him/her eligible for applying for the post.
 - e. A copy of Aadhaar Card.
 - f. A copy of PAN Card (if available).

The candidates must affix their recent passport-size coloured photograph on the Application Form. The Application Form will be rejected if self-attested copies of the above documents are not attached.

In case a candidate is not in possession of a Degree Certificate, he/she must attach attested copies of DMCs of all the semesters/year's relating to that degree.

Non-submission of the above documents/incomplete application may lead to cancellation/rejection of the Application Form/Candidature.

13. **Conversion of CGPA/OGPA:** Where CGPA/OGPA is awarded and mentioned in the degree certificate, the same should be converted into percentage as per the conversion formula of the institute/university from where the degree has been acquired, along with supporting documents showing the equivalence of Grade to Percentage criteria.
14. **Pension and Gratuity:** No pension and/or gratuity is payable on contractual service/employment by NIELIT, irrespective of the duration of the contract. However, the consolidated remuneration and the social security component, etc., if any, under the contract, will be subject to revision from time to time in accordance with the relevant, enforceable and applicable clauses of labour laws, including the introduction of the New Wage Code.
15. **Scrutiny of Applications:** Applications are subject to further scrutiny at any point of time during the period of contract. At any time, if any document, statement or any other information submitted by the candidate is found to be false/suppressed/wrong/incorrect as per the selection/eligibility criteria, the services of the deployed candidate will be terminated with immediate effect and legal proceedings may be initiated against the candidate by NIELIT Ajmer.
16. **TA/DA:** No TA/DA will be paid for appearing in the test/interview. The candidates will have to make their own arrangements for boarding/lodging at their own expense, if required.

17. **Communication Details:** The candidate must mention his/her email ID and mobile number(s) in the Application Form on which any communication from NIELIT may be sent. This Centre will not be responsible for any invalid email ID or mobile number(s) mentioned by the candidate in his/her Application Form.
18. **Verification of Eligibility:** If at any stage of employment, during the scrutiny of the testimonials, a candidate is found to be ineligible, his/her contractual employment shall be terminated forthwith. Therefore, candidates must satisfy themselves fully about their eligibility before applying for the advertised post(s).
19. **Original Documents:** The selected/empanelled candidates shall have to produce the original testimonials/certificates for checking/verification at any point of time during the recruitment process/contractual employment.
20. **Inadvertent Mistake:** In case of any inadvertent mistake in the process of selection, which may be detected at any stage, even after issuing an offer letter, NIELIT Ajmer reserves the right to modify/withdraw/cancel any communication made to the applicant/candidate/deployed manpower.
21. **Modification/Cancellation of Recruitment:** NIELIT Ajmer reserves the right to modify, postpone or cancel this recruitment process at any time without any notice and without assigning any reason thereof.
22. **Final Decision:** The decision of the Executive Director, NIELIT Ajmer, in all matters relating to the recruitment process shall be final.
23. **Website for Notices and Updates:** All the notices and updates regarding these advertised post(s) will be uploaded on the website of NIELIT Ajmer – <https://www.nielit.gov.in/Recruitments/AJM>.

Candidates are therefore advised to visit this website regularly for the latest updates regarding the entire recruitment/selection/empanelment process. No separate communication shall be made in any other form.